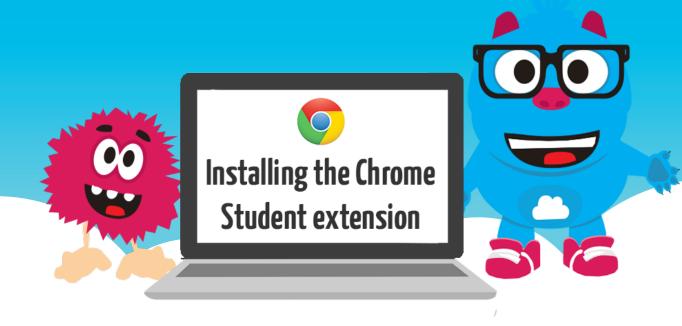


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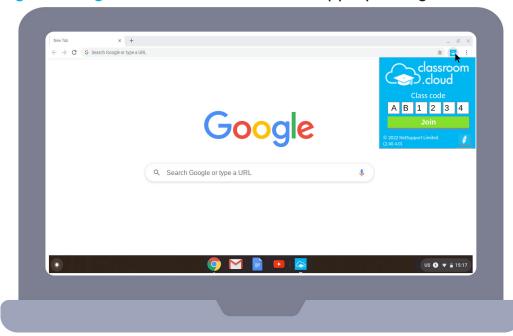




Welcome to this classroom.cloud installation guide

In this guide we will explain how to download the classroom.cloud **Student extension** from the Chrome Web Store and configure the settings needed to enroll devices in to your classroom.cloud organisational environment.

Please note: If you centrally manage your Chrome extensions using the Google Admin Console, you should refer to the supporting document, Managing the Student extension using the Google Admin Console, for the appropriate guidance.



Before teachers can connect, from the classroom.cloud **Teacher Console**, to the students chromebooks, the classroom.cloud **Student extension** must be active in the Chrome browser of each device.

The devices also need to be assigned to a classroom.cloud **Device Group** located within the appropriate **Site** in your organisational structure.

For the purposes of this document, it is assumed that your classroom.cloud **Admin** has already prepared the environment within which the Chromebooks will be enrolled.

However, if help is needed with this, please refer to the **classroom.cloud** *Administrator's Getting Started Guide*.



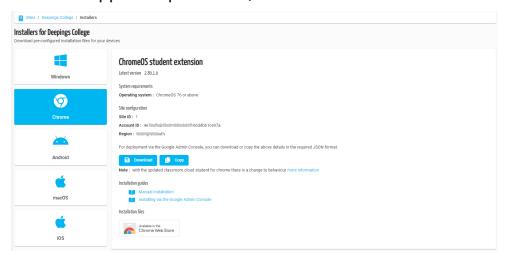
The classroom.cloud Chrome installer

Before you sign in to the **Chrome Web Store** and download the Student extension to each device, you should firstly arm yourself with three key pieces of information - the classroom.cloud **Site Configuration** details.

This identifies where in your classroom.cloud **Organisation** the devices should be enrolled and in turn, enables the Admin to assign the devices to the required **Device Group**. Think of it as finding the right home for each device within your school or multi academy trust.

To obtain this information, the Admin needs to access the classroom.cloud Chrome installer.

- 1. Sign In to your classroom.cloud account.
- Select Sites from the menu. If you have multiple sites within your organisation, you will need to go through this process for each one, they each have a unique identifier. Although, if you do have multiple sites, you are likely to be managing the devices in the Google Admin Console.
- 3. Select the required Site.
- 4. Select Installers.
- 5. From the list of supported platforms, choose **Chrome**.



6. The installer page displays the three pieces of site configuration information you will need when you download the Student extension from the store. Your unique organisation Account ID - also specified in your classroom.cloud licence details; the individual Site ID - a sequential number for each site and shown in the URL bar as each site is selected; and the Region ID - the 'cloud' location nearest to where your classroom.cloud account is hosted.



7. Take a copy of the information from the screen or, for convenience, you can create a file containing the information. Click **Download** to create a **TXT file** (The filename will contain the name of each site to aid identification.) or you can **Copy** the information to the clipboard and paste it into Notepad (or similar). The text string created will appear in the following format:



- 8. If applicable, repeat the process for each of your other sites. You will see that the only difference in the configuration information is the **Site ID**.
- 9. You are now ready to install the Student extension on to the Chromebooks and when prompted, enter the three pieces of configuration information.

Downloading the classroom.cloud Student extension

- 1. Sign in to a Chromebook and login to the **Chrome Web Store**. (It is the Google credentials used that classroom.cloud uses to identify each device/student.)
- 2. Search in Extensions for classroom.cloud Student.
- 3. Click Add to Chrome.
- 4. Click Add Extension to confirm.
- 5. When you launch the extension, you will be prompted for the three pieces of **Site Configuration i**nformation.

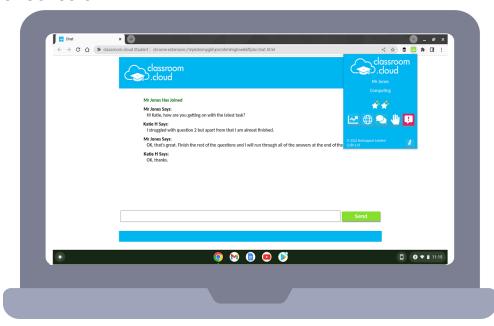


- 6. Copy the information from the file you created earlier into the dialog and click **Enroll**.
- 7. The device, along with the user credentials, will be enrolled in to the classroom. cloud web portal and listed within the specified site. The devices will initially be allocated to the **Unassigned Devices** group for the site.
- 8. The Admin should now move them from here to the appropriate **Device Group**.



Next time the student credentials are used to sign in to one of your Chromebooks, it will be available for the teacher to connect to when they launch a class containing devices in the allocated **Device Group**.

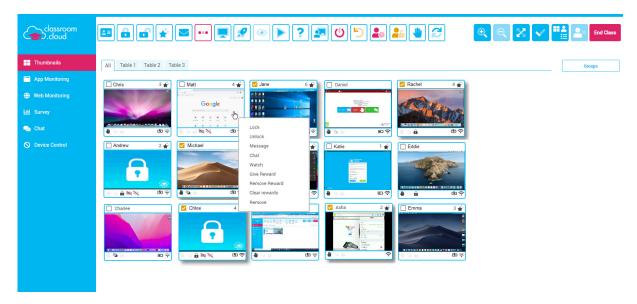
The classroom.cloud Student extension icon displayed in the Chrome browser bar will indicate the current connection status - **Grey** if the Student extension is not currently connected to classroom.cloud; **Orange** if the device is not on the network or it is outside of school hours; **Blue** if the Student is available but not yet connected to a class, **Green** when a class is running and a connection to the device has been made from the **Teacher Console**.



Once the device is connected to a class, the student can click on the extension icon to reveal a 'student information bar'. This enables the teacher to communicate details of the lesson - objectives and expected outcomes, current state of any internet restrictions and recognise examples of good work by giving the student a reward - and gives the student the option to initiate a one to one chat session with the teacher and request help.



The classroom.cloud **Teacher Console** offers a wealth of features to aid instruction in a Chrome (and other platforms) environment. Classroom Management tools such as Chat, Message, Lock Screen, Help Requests, and Student Surveys combine with App/Web Monitoring and Restrictions and the ability to Quick Launch lesson resources to ensure teachers are always in control of classroom activity!



Our Teacher Getting Started Guide provides more information about the tools available.

We do hope this document has helped you get up and running with classroom.cloud in your Chrome classrooms.

But if you do require any additional help, our <u>Support team</u> will be happy to assist.

Thank you!

The classroom.cloud Team (and friend!)

